

MINUTES OF P&SD COMMITTEE MEETING
Held on Wednesday, 11th January 2023, via Teams

Present: Sander Tiel (Chair of Governors), Beatrice Smith, Stephen Marshall (Chair of P&SD), Adrian Bath
In Attendance: Sarah Ledward (Minutes)

Action

1. Apologies

Caroline Marlow.

2. Declaration of interests/Re-signing of business interests

None. Re-signing of business interests has been done.

3. Minutes of the previous meeting

The Minutes of the previous meeting held on 14th September 2022 had been emailed to all members, approved and uploaded to the website. The governors present confirmed their agreement to SL taking the minutes at this meeting.

4. Actions and matters arising

Update on actions not dealt with by following agenda items

Link Governor Monitoring Visits:

Design & Technology – ST

ST

PE – SM asked if it would be possible to visit at an inter-school PE event. BS confirmed there is a 5/6 Sportshall Athletics event next week if SM would like to report on that.

SM

BS confirmed a Music event at the Village Hall has been planned for the end of March. It was suggested that RK should be asked to report on this.

AB

Vision: AB has sent out the updated Vision. Comments will be on the Agenda at Full Governor meeting. A further meeting with parents was suggested and to circulate the vision.

AB

Staff Appraisals: BS confirmed this has been done. Head Teacher appraisal was carried out in November. AB and BS are liaising with regard to updating Appraisal Policy.

AB/BS

Accessibility Plan: BS confirmed this is now on the website

5. Safeguarding Children in Education

BS confirmed the following:

- CM carried out safeguarding audit in November.
- DSL Refresher Training was completed by BS in December.
- Staff have updates in weekly staff meetings.
- School follows an HR check list for all new staff.

Complaints: BS confirmed the same complaint is ongoing. There was a meeting with CM, parents involved, BS and 2 teachers. An Action Plan has been set up and is being followed. A KS1 parent meeting is set for next week. ST said that as long as control measures are in place then after the next meeting, complete a summary and then close the complaint as all matters have been dealt with and strategies followed.

Exclusions: None

LAC: None

BS updated governors on the pupil who started at the beginning of this term.

6. Reports from Corporate Director

Review: This will be set out by the Clerk at the full governors meeting

7. Progress on School Self-Evaluation and Improvement Plan

BS confirmed that attendance is not an issue. SM to put this on agenda for next meeting.

SM

8. Pupil Performance Data and Assessment

BS informed governors that school will no longer use the Willoughby 10 Step Indicator as this was found to be confusing. Pupil progress reports are sent home at the end of each term.

A discussion took place concerning pupil progress. It was noted that, for example, in Year 6 there are some pupils 'exceeding', and the others 'working towards' with none 'working at'. This will prove challenging for teaching purposes. It was also noted that the last 3 years data seems to be very similar each year. BS confirmed that results are based on hard data from test results and difficult to compare year on year due to small cohort numbers.

9. Link governor monitoring visits

AB confirmed that visits are in place for this year and the first part of next year.

A discussion followed regarding suggestions for new governors. Various people have been approached but no confirmation as yet. It was agreed that a notice should be put in the parish magazine.

AB

10. Policy Reports, Prospectus and Website

SEND Policy: A new template is being sent to school by the Family of Schools SENCO. A few tweaks will need to be made and then will be sent to governors to review. A Smith (SENCO) will be involved.

BS

Equality Policy: This is a new policy. The NCC template has been followed and it needs adopting by governors.

BS/AB

Collective Worship Policy: BS confirmed there are no changes to this.

Monitoring Policy: AB confirmed this is a general document

SM confirmed he will look over the policies. He gave thanks to AB for his work on this.

SM

11. EYFS:

BS confirmed that all is going well. There is an update in the HT Report.

12. SEND

BS confirmed that A Smith will be attending the Springboard meeting next week and a bid will be placed for extra emergency funding. A bid for funding for EHCP will also be placed. We have previously had funding from Leicestershire but we now need to apply through Nottinghamshire.

13. Date of next meeting: 10th May 2023

14. K Hudson (KH) Proposal:

A copy of this proposal had been sent to all governors. A discussion took place regarding this. It was agreed that KH should be invited to the full governors meeting and then a sub-committee set up. SM agreed that he will give feedback to KH and pass on the invitation.

SM

15. Any Other Business:

None

The meeting closed at 6:15pm