

MINUTES OF P&SD COMMITTEE MEETING
Held on Wednesday, 10th May 2023, via Teams

Present: Beatrice Smith, Stephen Marshall (Chair of P&SD), Caroline Marlow

In Attendance: Sarah Ledward (Minutes)

Action

1. Apologies

Sander Tiel (Chair of Governors), Adrian Bath, Dave Harris

2. Declaration of interests/Re-signing of business interests

None.

3. Minutes of the previous meeting

The Minutes of the previous meeting held on 11th January 2023 had been emailed to all members, approved and uploaded to the website. The governors present confirmed their agreement to SL taking the minutes at this meeting.

4. Actions and matters arising

• **Link Governor Visits:**

As AB was unable to be at the meeting, he emailed comments as follows:

“an updated calendar of proposed visit dates is attached [emailed to all committee members].

Visits to Science, Music and on ‘whole school behaviour’ were carried out in Spring Term and reports are in Appendix 9 of the HT report for this term.

SM confirmed that he is due to carry out a PE visit on 23rd May.

• **Vision:**

SM confirmed this has been done.

• **SEF/SIP**

SM confirmed this has been done.

• **Staff Appraisals:**

SM confirmed this has been done.

• **Governor Recruitment:**

SM confirmed this has been done. Dave Harris has now joined as a Co-opted governor.

• **Policies:**

General SEN Policy was updated in January 2023.

Family SEND policy has been updated and is on website.

Equality policy also up to date.

• **Katie Hudson Wrap-around Care**

It was confirmed at the meeting that KH has set this up to start in September, if not sooner.

5. Safeguarding Children in Education

CM confirmed that there is nothing further to report. Behaviour has been reported in the Head Teacher Report. BS confirmed that things appear to have calmed down.

We have no exclusions and no LAC.

6. Support Information from GovernorHub/NCC

It was confirmed that the NCC Governor Clerk will have updates at the full governor meeting.

7. Progress on School Self-Evaluation and Improvement Plan

BS confirmed we are on track with SIP targets this year. As to future pupil numbers, we have 6 leaving in Y6 and 5 confirmed to start in Reception in September. We have one pupil leaving in May half term. We have capacity for 8 in Reception.

There were no further questions on SIP.

8. Pupil Performance Data and Assessment

BS reported that the logistics of finding room for the tests to take place has been tricky this year due to one pupil having to sit in a separate space along with a TA. BS confirmed that KS2 SATS are taking place this week (9th to 12th May). NFER tests are being given to Y3-5. KS1 SATS will take place 15th to 25th May. NFER tests will be given to Y1 at this time. BS confirmed that NFER Maths tests are given in the Autumn term, NFER English tests in the Spring term and both Maths and English in the Summer Term alongside SATS. Yr4 have online timetable tests. These results are for information only.

SATS results will not be available until mid-July. Results and progress will be reported on in end of year reports for each pupil.

9. Link Governor Monitoring Visits

AB emailed the following:

“Suggested class visits for this term (see calendar) are: English (KS1), EYFS, Maths (KS2). Governor departures mean that English and EYFS (and also SEND and History) currently do not have Link Governors. AB will coordinate with BS for a visit to Maths KS2.”

It was suggested by those present that English, EYFS and SEND could be brought to full governor meeting. Perhaps DH could take two subject visits. SM will contact DH about this. BS suggested that History and Geography should be put together as Humanities.

SM/Full
Govs

It was also noted that we are still one governor down. SM confirmed he will liaise with ST regarding this.

SM/ST

10. Policy Reviews, Prospectus and Website

Annual Equality Information and Equality Objectives April 2023. This was in the Headteachers Report. It was confirmed that we do not carry out annual equality relating to staff as there is no requirement to do so.

Privacy Policy is on website but not in the same place as the general policies. The website will be updated to change this.

It was noted that the Governor page on the website needs updating. SM confirmed he is now a LA governor and DH is a co-opted governor.

Attendance Policy May 2023: This is updated every year and is a standard policy

Food Policy 2023: BS confirmed this is up to date

BS

PESSPA: BS confirmed that this is on the website but again will be made more accessible with a link from the policies page

11. EYFS

BS confirmed that there are no real changes in EYFS. Alison Barker has almost completed the canopy refurbishment. FOWS will be invited to officially open the canopy area before the half term break.

BS

A question was raised regarding the playground refurbishment. BS confirmed that Phase III has been completed. It was agreed by all that the playground looks amazing. There is nothing more now to be done with the playground.

BS suggested that a refurb of the toilets could perhaps be the next project.

12. School SEND Policy

BS confirmed that we currently have 1 pupil with an EHC (formerly EHCP). HLN Funding has been approved until this pupil is in Y8. It is less than in previous years but is still good. EHC's are reviewed each year and updated. 1 other Yr6 child has an EHC. 1 Yr 6 pupil is applying for one privately. All EHC pupils are outside of Nottinghamshire which makes things slightly more complicated.

BS confirmed that the South Wold Family Group had given £500 which Alice Smith has used to purchase Dynamo Maths. This is specifically used for pupils who will benefit from Maths intervention.

BS reported that Alice Smith has been working incredibly hard with SEN matters. She has taken on a lot of responsibility and has blossomed in this role.

BS confirmed that Mrs Vicky Hall will be leaving at the end of the Summer term. Vicky Hall has been tutoring pupils in the 'catch-up' programme. BS recommended that a new tutor is found to replace Mrs Hall as the catch up tutoring has been very valuable.

13. Agreement of next P&SD Meeting:

20th September 2023

14. Any Other Business:

There was no further business so the meeting closed at 5.45pm.